

INVENTION DISCLOSURE FORM (IDF)

CONFIDENTIAL

This Invention Disclosure Form is intended to collect information necessary for the evaluation of an invention for patentability, including novelty, inventive step and industrial applicability. The form should be submitted to the IPR Cell as soon as the invention has been sufficiently conceptualized and before any public disclosure.

All information provided in this form shall be treated as confidential and shall be used only for evaluation, protection and management of the intellectual property. Inventors are advised not to publish, present, demonstrate or otherwise publicly disclose the invention before receiving guidance from the IPR Cell.

1. APPLICANT DETAILS

Applicant: The legal entity that will own the patent. Where applicable, provide details of any co-applicant.

Name of Applicant / Institution	Thiagarajar College / _____
Type of Applicant	☐ Individual/Startup ☐ Small Entity ☐ Large Entity ☐ Educational Institution
Address	_____
Contact Person	_____
Designation	_____
Contact Number	_____
Email	_____
Legal Status / Other Details	_____

2. INVENTOR(S) DETAILS

Inventor(s) should be individuals who have made an intellectual contribution to the invention. Please add an additional sheet if more than four inventors.

	Inventor 1	Inventor 2	Inventor 3	Inventor 4
Full Name	_____	_____	_____	_____
Designation / Department	_____	_____	_____	_____
Nationality / Citizenship	_____	_____	_____	_____
Address	_____	_____	_____	_____
Contact Number	_____	_____	_____	_____
Email	_____	_____	_____	_____
Signature	_____	_____	_____	_____

3. DETAILS OF THE INVENTION

a. Title of the Invention	_____
b. Field of the Invention	_____
c. Nature / Type of Invention	☐ Product ☐ Process ☐ Method ☐ Composition ☐ Device ☐ Software ☐ Other: _____
d. Novel / New Aspects and Inventive Step	What is new in the invention? What problem(s) does it solve? What constitutes the inventive step? _____ _____
e. Prior Art	Identify existing solutions, patents, publications or technologies, and state their limitations/drawbacks. _____ _____

f. General Overview	Provide a brief explanation of the invention and important keywords/phrases. _____ _____
g. Advantages over Prior Art	Explain the benefits, improvements, feasibility, performance, cost, efficiency or other advantages. _____ _____
h. Detailed Description	Describe all elements/components, their relationship and how the invention works. Attach examples, experimental data, diagrams or flowcharts where appropriate. _____ _____

4. DRAWINGS / FIGURES

Attach drawings, diagrams, flowcharts, photographs or other supporting figures, if applicable. Where technical drawings are provided, use clear 2-dimensional line drawings with numerical labels and provide a description of the numerical labels below.

Drawings / Figures Attached	☐ Yes ☐ No
Description / List of Figures	_____ _____

5. PUBLIC DISCLOSURE

a. Has the invention been shown, published, presented or used in public?	☐ Yes ☐ No
If yes, where?	_____
When was it disclosed?	_____
b. Was any Confidentiality / Non-Disclosure Agreement signed?	☐ Yes ☐ No If yes, provide details: _____

6. FUNDING, RESOURCES AND COLLABORATION

Funding Source	☐ College ☐ Government Agency ☐ Industry ☐ Sponsored Project ☐ Other: _____
Project / Grant Number (if any)	_____
Use of College Facilities / Resources	☐ Yes ☐ No Details: _____
External Collaborator / Institution	☐ None ☐ Yes Name(s): _____
Existing Agreement / MoU	☐ No ☐ Yes Details: _____

7. FOREIGN PATENT PROTECTION

Do you intend to seek international patent protection?	☐ Yes ☐ No ☐ To be decided after assessment
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Countries / Regions (if known)	_____
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8. INVENTOR DECLARATION

We hereby declare that the information provided in this Invention Disclosure Form is true and complete to the best of our knowledge. We confirm that the invention has been disclosed to the IPR Cell for evaluation and that we will maintain confidentiality and promptly inform the IPR Cell of any subsequent public disclosure, publication, presentation, collaboration or other event relevant to the protection of the invention.

Inventor	Name	Signature	Date
Inventor 1	_____	_____	_____
Inventor 2	_____	_____	_____
Inventor 3	_____	_____	_____
Inventor 4	_____	_____	_____

9. FOR IPR CELL USE ONLY

IDF Reference Number	_____
Date Received	_____
Confidentiality Status	☐ Confidential ☐ NDA Required / Executed
Prior-Art Search	☐ Completed ☐ Pending
Preliminary Patentability Assessment	☐ Recommended ☐ Not Recommended ☐ Further Information Required
IPR Committee Recommendation	☐ Proceed with Filing ☐ Do Not Proceed ☐ Revise / Resubmit
Patent Agent / Attorney	_____
Remarks / Next Action	_____ _____

10. AUTHORIZATION / RECOMMENDATION

IPR Cell Coordinator / Authorized Officer	Name: _____ Signature: _____ Date: _____
IPR Committee Recommendation	_____ _____
Competent Authority Approval	Name / Designation: _____ Signature: _____ Date: _____
Confidentiality Note	This document and its contents shall be handled in accordance with the College IPR Policy and applicable confidentiality requirements.