



Thiagarajar College

Madurai - 625 009

Consultancy Policy

Post Pox – 107, 139- 140
Kamarajar Salai
Teppakulam, Madurai
Tamilnadu

Thiagarajar College, Madurai – 625 009
RESEARCH AND DEVELOPMENT CELL (R & D CELL)

CONSULTANCY POLICY (2016 – 17 onwards)

I. Preamble:

Thiagarajar College has a vision to impart knowledge to the society and consultancy is one such way to disseminate knowledge and skill. The policy enables sharing of academic and research eminence of the institution and its faculty with other Government and Non government academic and research institutions, training centres, commercial organizations and service organizations

II. Aim:

The aim of providing consultancy service is to enhance knowledge sharing there by reach out the society. The consultancy offered will be symbiotic benefiting all the partners viz., institution, faculty and the mentees. The revenue generated shall be reinvested to augment academic, research and consultation facilities.

III. Objectives:

The objectives of consultancy policy is to

- a. Establish, enhance and encourage faculty to provide consultancy
- b. stream line the administrative and technical processes
- c. motivate the faculty members and research scholars to disseminate their expertise
- d. coordinate various stages of consultancy processes
- e. bridge consultants and clients, and sign MoU
- f. make instrumentation facilities available to industry / other institutions
- g. enhance the infrastructure facilities in furtherance of the consultancy
- h. regularise benefit sharing between the institute and personnel involved

IV. Scope of the policy:

This policy shall apply to

- a. all staff who are actively involved in teaching and research of the college
- b. all research scholars and students
- c. all research / academic collaborators

V. Categories:

Consultancy offered by

- Clause 1. any department on its own or in collaboration with other departments
- Clause 2. any faculty on his / her own or in a team of faculties
- Clause 3. any department or faculty with the help of students / research scholars
- Clause 4. any department in collaboration with any external agency
- Clause 5. any faculty in collaboration with any external agency
- Clause 6. any faculty / a team of faculty / department / individually or in collaboration with external agency

V. Guidelines for offering

1. Consultancy

- a. the faculty or team or department interested in offering consultancy shall write to R & D Cell indicating their specialization and the same will be posted in the college website

- b. the individual or team offering consultancy shall discuss and plan the 'modus operandi'
- c. for team or departmental consultancy, HoD / Subject expert shall be nominated as coordinator
- d. for clause 4, 5 & 6 a tripartite agreement shall be signed by the college, investigator and the collaborating agency specifying all details of knowledge, technical work and benefit sharing
- e. the MoU shall be signed prior to the commencement of the collaboration / service, with due legal opinion
- f. the consultancy charges levied shall be shared as 70 : 30 for the faculty and the college, in case of team work, the 70% shall be shared among the members
- g. if the consultancy requires resource utilization of the institute, then the sharing shall be 60 : 40 for the faculty and the college, due IT TDS / GST shall be applicable
- h. six months progressive and final reports (as the case be) shall be submitted by the faculty involved and in case of team / department, the coordinator is responsible for submission
- i. conflict of interest, if any shall be amicably settled by R & D Cell, and in any such case, institutional decision shall be the final
- j. the faculty or team involved shall carry out work consultancy service without affecting academic, research and institutional activities
- k. no faculty / researcher shall offer consultancy official / unofficial without prior permission from R & D cell.
- l. The college / R & D cell shall receive and administer the total – of the consultancy charges, in total or in instalments ASAP as per MoU and agreed thereupon

2. Publications & Patents


- a. Publications / patents arising from the consultancy service shall include the faculty with college affiliation based on the nature of contribution and the same be made into an agreement before the commencement of service
- b. the facilities / expertise shall be acknowledged by the consulting agency / individual / team in all their reports

3. Recognition for offering consultancy

- a. the faculty or the team involved, besides revenue sharing, will be encouraged with a certificate of recognition from the institution in case if the same was not received from the consulting agency
- b. the faculty or the team offering free consultation for addressing the institutional issues shall also receive certificate of recognition from the institution

VI. Disclaimer

The policy has been prepared with at most care. Ambiguity if felt, has to be clarified with the authorities. The College Governing Council is the final authority in case of any discrepancy / dispute


PRINCIPAL
Thiagarajar College, Madurai